



What's your Training Need in 2010?

Course	When	Hours	Days	Fees
Full Accredited Qualifications				
Certificate IV in Training and Assessment (includes 10 days of structured formal training and 8 weeks of on-the-job evidence gathering activities)	15-19 Feb 15-19 Mar	8:00am - 5:00pm 8:00am - 5:00pm	5 days 5 days	\$1,800.00
Certificate IV in Occupational Health & Safety This qualification is delivered by a combination of distance education and face-to-face depending on personal requirements	Flexible delivery course can be started anytime		Nominal duration is 18 months	\$1,800.00
Certificate IV in Metalliferous Mining Operations (Underground) Certificate IV in Resource Processing Certificate III in Surface Extraction Operations	These qualifications are delivered through partnership arrangements with mining operations.			
Accredited Short Courses				
Generic Mine Induction (Core) - Metalliferous & Coal (includes completion of First Aid and Fire)	Every Tues & Wed	Tues 8:00am - 4:00pm Wed: 7:00am - 5:00pm	2 days	\$495.00
Generic Mine Induction (Core) - Metalliferous & Coal (Wednesday only) Evidence of completing First Aid and Fire is required	Every Wed	7:00am - 5:00pm	1 day	\$365.00
Generic Mine Induction (Core) Refresher Evidence of current GMI required	Every Mon	8:00am - 3:00pm	1 day	\$345.00
Generic Mine Induction (Underground) - Metalliferous	Every Thurs	7:00am - 2:00pm	1 day	\$242.00
Generic Mine Induction Core and Underground Combined (includes completion of First Aid and Fire)	Every Tues, Wed & Thurs	Tues 8:00am - 4:00pm Wed: 7:00am - 5:00pm Wed: 7:00am - 3:00pm	3 days	\$627.00
GMI Fire Extinguisher Operation - PUADEFEO201A Respond to Fire	Every Tues	1:00pm - 4:00pm	0.5 day	\$65.00
GMI First Aid - MNMG204A/MNCG1013A Apply Initial Response First Aid & HLTCPR201A Perform CPR	Every Tues	8:00am - 12:00pm	0.5 day	\$65.00
General Construction Induction - WHITE Card - CPCCOHS1001A Work Safely in Construction Industry	Every Fri	8:00am - 3:00pm	1 day	\$120.00
QMS 123 Supervisor Course - MNMG325A/MNCG1001A - MNMG326A/MNCG1008A - MNMG327A/MNCG1009A	20-22 Jan 17-19 Feb 17-19 Mar	8:00am - 5:00pm	3 days	\$560.00
Enter Confined Space - MSAPMPER205B (incorporates MSAPMPER200B Work in accordance with an issued permit)	18-19 Jan 1-2 Feb 15-16 Feb 1-2 Mar 15-16 Mar 29-30 Mar	8:00am - 5:00pm	2 days	\$380.00

Working at Heights- MNMG237A				
	15 Jan 29 Jan 12 Feb 26 Feb 12 Mar 26 Mar	8:00am - 5:00pm	1 day	\$310.00
Removal of Bonded Asbestos - Class B				
- course fee includes the \$55.10 fee payable to WHS Queensland for the issuing of a class B license	11 Jan 25 Jan 8 Feb 22 Feb 8 Mar 22 Mar	8:00am - 1:00pm	0.5 day	\$192.60
Traffic Controller Course				
- Main Roads Approved	8 Jan 22 Jan 1 Feb 26 Feb 12 Mar 26 Mar	8:00am - 2:00pm	1 day	\$150.00
Senior First Aid				
- HLTA301B - HLTA201B - HLTCPR201A	11-12 Jan 18-19 Jan 1-2 Feb 8-9 Feb 22-23 Feb 1-2 Mar 15-16 Mar 22-23 Mar	8:00am - 5:00pm	2 days	\$185.00
Perform CPR				
- HLTCPR201A (needs to be completed every 12 months for those persons maintaining a SFA certificate)	Every Thurs	8:00am - 11:00am	0.5 day	\$55.00
Low Voltage Switchboard Rescue (LVR)				
	Every Thurs	11:00am - 12:00am		\$55.00*
Perform CPR and Low Voltage Switchboard Rescue				
	Every Thurs	8:00am - 12:00pm	0.5 day	\$85.00
Unattended Boiler Operator				
	1 Mar 24 May	8:00am - 5:00pm	1 day	\$385.00*
High Risk Work Licenses and Earthmoving / Particular Crane Licences				
Operate a Forklift				
- OHSCER207A	11-13 Jan 11-13 Feb 8-10 Mar 27-29 Apr 24-26 May 21-23 June	8:00am - 5:00pm 8:00am - 5:00pm 8:00am - 5:00pm 8:00am - 5:00pm 8:00am - 5:00pm 8:00am - 5:00pm	3 days	\$504.00
Operate a Skid Steer Loader				
- OHSCER204A	18-20 Jan 10-12 May	8:00am - 5:00pm 8:00am - 5:00pm	3 days	\$504.00
Operate a Front End Loader				
- OHSCER203A	27-29 Jan 17-19 May	8:00am - 5:00pm	3 days	\$504.00
Operate an Excavator				
- OHSCER205A	22-24 Mar 1-3 Jun	8:00am - 5:00pm	3 days	\$504.00
Operate an Elevated Work Platform				
- OHSCER235A	19 & 21 Apr 24 Apr	5:00pm-9:00pm 8:00am - 5:00pm	2 nights & 1 day	\$504.00

Operate a Bridge and Gantry Crane (Remote Operation) - OHSCER210A	15-18 Mar	8:00am - 5:00pm	4 days	\$660.00
Operate a Mobile Slewing Crane This course covers the structured theory for all classes of slewing mobile crane	22, 24, 29 Mar & 7 Apr & 27 Mar & 10 Apr	5:00pm-9:00pm 8:00am - 5:00pm	4 nights & 2 days	\$660.00
Operate a Non Slewing Crane - OHSCER230A	1-4 Mar 7-10 June	8:00am - 5:00pm 8:00am - 5:00pm	4 days	\$660.00
Operate a Self Erecting Tower Crane - OHSCER18	18, 20, 27 Jan & 3 Feb & 23 Jan	5:00pm-9:00pm 8:00am - 5:00pm	4 nights & 1 day	\$660.00
Perform Dogging Operations - OHSCER218A	11-14, 18-21 Jan & 23 Jan 15-19 Feb 3-7 May 14-18 June	5:00pm - 9:00pm & 8:00am - 5:00pm 8:00am - 5:00pm 8:00am - 5:00pm 8:00am - 5:00pm	8 nights & 1 day 5 days \$735.00 \$735.00	\$735.00 \$735.00 \$735.00
Perform Basic Rigging - OHSCER222A	8-11, 15-18 Mar & 20 Mar	5:00pm - 9:00pm & 8:00am - 5:00pm	8 nights & 1 day	\$735.00
Perform Intermediate Rigging - OHSCER223A	10-13, 17-20 May & 22 May	5:00pm - 9:00pm & 8:00am - 5:00pm	8 nights & 1 day	\$735.00
Perform Basic Scaffolding - OHSCER219A	8-11, 15-18 Feb & 20 Feb	5:00pm - 9:00pm & 8:00am - 5:00pm	8 nights & 1 day	\$735.00
Perform Intermediate Scaffolding - OHSCER220A	6-8, 12-15 Apr & 17 Apr	5:00pm - 9:00pm & 8:00am - 5:00pm	7 nights & 1 day	\$735.00
Perform Advanced Scaffolding or Rigging - OHSCER221A or OHSCER224A	7-10, 14-17 June & 19 June	5:00pm - 9:00pm & 8:00am - 5:00pm	8 nights & 1 day	\$735.00
Operate a Basic Boiler - OHSCER239A	22-25 Apr + prac day	8:00am - 5:00pm	5 days	\$1,750.00
Operate a Turbine - OHSCER242A	29-31 Apr + prac day	8:00am - 5:00pm	4 days	\$1,500.00

Short Courses on Request

Operation of Self Contained Breathing Apparatus

Manual Handling

Workstation Ergonomics

Heat Stress

Personal Protective Equipment

Introduction to Confined Spaces

Fall Protection Awareness

These courses can be delivered on request.
Call us on 07 47289866

www.krausesafetytraining.com.au

KRAUSE SAFETY & TRAINING PTY LTD
3 Ramsay Street Garbutt Q 4814
PO Box 1548 Townsville Q 4810
Tel: 07 4728 9866 Fax: 07 4728 9899
Email: admin@krausesafetytraining.com.au



Form ADFM001
Version: 2
Issued: 21/10/09

TRAINEE ENROLMENT FORM

Krause Safety & Training Pty Ltd
3 Ramsay Street, Garbutt Q 4814 PO Box 1548 Townsville Q 4810
Tel: +61 7 4728 9866 Fax: +61 7 4728 9899 Email: admin@krausesafetytraining.com.au

Instructions: Please return this completed form to Fax: **07 4728 9899** or E-mail: **admin@krausesafetytraining.com.au**. On receipt of this form our staff will confirm your booking via e-mail. If you do not receive confirmation within 24hrs please call our office (t) 07 47289866.

INDIVIDUAL BOOKING: COMPLETE THIS SECTION IF THE INDIVIDUAL IS RESPONSIBLE FOR COURSE FEES

Course Title: _____ Date: / / Course Cost: \$ _____

Student Name: D.O.B.: / /

Street Address:

Suburb: State: Post Code:

Email:

Telephone: Mobile:

Driver's Licence: Expiry: / /

Declaration: I agree to the terms, conditions & information attached to this form in relation to my course enrolment and attendance.

Signature: _____ Date: / /

COMPANY BOOKING: COMPLETE THIS SECTION IF A COMPANY IS RESPONSIBLE FOR COURSE FEES

Organisation:

Contact Name:

Postal Address:

Suburb: State: Post Code:

Email:

Telephone: Mobile:

Course Title: _____ Date: / /

Student Name	Date of Birth	Contact Details	Cost
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ _____
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ _____
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ _____
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ _____

Total Fees to be Paid: \$

Declaration (to be signed by the company representative responsible for the booking): I am authorised to make this booking on behalf of the company stated above. I am responsible for ensuring the person/s being enrolled are aware of all of the terms and conditions of their enrolment and attendance to the course. The company, I and the student/s agree to the terms, conditions & information attached to this form in relation to payments, cancellations, confirmations, transfers, admin fees and privacy.

Signature: _____ Date: / /

INVOICING DETAILS: ALL FEES MUST BE PAID PRIOR TO THE COURSE TO CONFIRM ENROLMENT

Amount: \$

Method: Visa Mastercard Purchase Order P.O.# _____

Card No.: Expiry Security Code

Name:

Signature: _____ Date: / /

Direct Deposit **Bank:** ANZ, Hermit Park **BSB:** 014592 **A/c #:** 479067505 **Amount:** \$ _____
A/c Name: Krause Safety & Training Pty Ltd

PRIVACY DISCLAIMER: By undertaking this training, I consent to my personal information (i.e. full name, date of birth, passport number and endorsement expiry dates) being made available to third party organisations including the Mining Industry Skills Centre, other Registered Training Organisations licensed to train in Generic Induction, mine sites, mine site contractors, Queensland Government departments (eg. DETA) and statutory authorities as required by law.

Office Use Only

COURSE	START DATE	END DATE
GMI First Aid GMI Fire		
GMI Core Induction Heavy Industry Induction		
GMI Metalliferous Underground		



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Krause Safety & Training Pty Ltd
3 Ramsay Street, Garbutt Q 4814 PO Box 1548 Townsville Q 4810
Tel: +61 7 4728 9866 Fax: +61 7 4728 9899 Email: admin@krausesafetytraining.com.au

Terms & Conditions of Enrolment & Course Participation

PAYMENT TERMS & CONDITIONS:

- All Fees must be paid upon enrolment to a course, prior to the course commencement. Purchase Orders must be received within 48hrs of our receipt of an enrolment form.
- Enrolment is not confirmed or valid without payment or supply of: Cash, Credit, Business Cheque or Purchase Order
- Business Cheques and Purchase Orders will only be accepted from, Pre-approved Companies/Business's.
- Companies/Business's seeking 'Credit Approval' will need to contact our office for the paperwork. The approval process can take up to 2 working days.
- Invoices must be paid within 30 days of the invoice date.

REFUND POLICY:

- An 85% Refund is available if cancellation notice is given to our office no later than 5 working days prior to the commencement of the course. 15% will be retained as a booking fee. The refund will be paid in the most convenient way for Krause Safety & Training.
- No refund is available where cancellation is made less than 5 working days prior to the course commencement.
- Full course fees will be charged for failure to provide adequate cancellation notice.
- Business/ Group courses that are cancelled without adequate notice will incur full course charges (any out-of-pocket expense will be included). Any request to rebook will require the payment of the course fees in cash or by credit card before a time and date can be scheduled.
- In some cases management may agree to re-book an individual that failed to provide cancellation notice and as a result incurred full fee charges. However if the individual fails to attend or provide adequate cancellation notice a 2nd time they will not be rebooked a 3rd time until the full course fee is paid again.
- If an individual is rebooked they must attend the course within 1 month from the original date of enrolment. Failure to attend within the 1 month will result in the attendee having to re-enrol and pay the full course fees again.
- A substitute may be nominated to attend the original course without penalty.
- In the case Krause Safety & Training cancel a course the full fees will be refunded to the attendee. Any purchase orders will not be invoiced and will be returned to the Company/Business.
- Refunds are not available to attendees that are deemed 'Not Yet Competent' or attendees that leave before the course completion.
- A refund or transfer of funds can be arranged in the case of sickness or bereavement. Krause Safety & Training reserve the right to ask for proof in any such circumstance eg. Medical Certificate, Death Notice. Krause Safety & Training can request this application to be made in writing before a refund or transfer is granted.
- A request for a transfer of fees to another course being held by Krause Safety & Training can be organised by contacting our office. The attendee will need to pay any difference in price if the fee is higher than the original course they enrolled into.
- Any refund terms and conditions that are specified in a quote may override the refund conditions stated above.
- Attendees that arrive more than 15 minutes late for a course will not be allowed to enter the course. They will be re-booked according to the terms stated above.

COURSE CANCELLATION:

- Krause Safety & Training reserve the right to cancel a course for various reasons, some of these are: a natural disaster, loss of power, staff sickness, staff unavailability, lack of participant numbers etc.
- Krause Safety & Training will endeavour to notify attendees of any cancellation as soon as possible to avoid any disruption to attendees.
- Attendees wishing to cancel their enrolment to a course should contact our office staff and **confirm their cancellation by speaking to one of our staff members**. Refer to the 'Refund Policy' for terms and conditions of course cancellation in reference to refunds and the notification times we require.

ASSESSMENT CONDITIONS:

- Attendees must be deemed 'competent' in any assessments (theory & practical) that are required to be undertaken for any course. Please contact our office for any clarification.
- Cheating, unauthorised collusion and plagiarism will not be tolerated.
- Literacy, Learning & Numeracy Evaluation forms are available to attendees prior to enrolment in a course to grade their ability in the above mentioned areas. Please contact our office for a LL&N Evaluation Form.
- In the case an attendee is deemed 'Not Yet Competent' they will not be awarded with a Statement of Attainment or Certificate and our assessors will discuss their options.

PRIVACY STATEMENT

- Krause safety & Training is bound by the National Privacy Principles under the Privacy Amendment (Private Sector) Act 2000. The personal information disclosed by you will be used for the purposes of identifying you and confirming your participation. If applicable, financial information disclosed by you will be used only for the purposes of affecting the transaction to which it relates, and will be kept securely until legally able to be deleted.

SECURITY & ACCESS

- Krause Safety & Training require proof of identity and completion of our formal process to release any student information.
- Our replacement processes involve the student providing photo identification, completing a replacement form and paying a replacement fee. This process is also applicable to any requests for faxes or copies of original awards.
- Replacement of some licences will require the student to deal with a third party and follow their specific procedures.
- Employers making requests for student information must provide adequate proof that the student is currently employed by them and has authorised their request for information. Employers will need to complete a form, provide adequate identification and provide written authorisation from the employee i.e. – signed declaration or signature on the forms we provide