



QMS 123 SITE SAFETY AND HEALTH REPRESENTATIVE & SUPERVISOR COURSE

Course Aim

This course has been designed to ensure that Supervisors and Site Safety and Health Representatives have a clear understanding of what their requirements are according to the Queensland Government *Mining and Quarrying Safety and Health Act and Regulation* and *Coal Mining Safety & Health Act and Regulation*. It also covers mine site safety and health management requirements such as Policies, Standards and Procedures.

The Mining and Quarrying, and Coal, Safety and Health Advisory Councils have mandated Competency Standards for Site Safety and Health Representatives and Supervisors. These Competencies are:

- QMS1 — MNMG325A Apply Risk Management Processes (Metalliferous)
MNCG1001A Apply Risk Management Processes (Coal)
- QMS2 — MNMG326A Conduct Safety and Health Investigations (Metalliferous)
MNCG1008A Conduct Safety and Health Investigations (Coal)
- QMS3 — MNMG327A Communicate Information (Metalliferous)
MNCG1009A Communicate Information (Coal)

Course Elements

There are six modules that support these Competencies. Each one will be covered during the course to ensure that you meet the performance criteria relevant to each of the above Competency Standards. The modules are:

1. Mining and Quarrying Safety and Health Act 1999 and Regulation 2001
Coal Mining Safety and Health Act 1999 and Regulation 2001
2. Safety and Health Committees
3. Effective Communication
4. Risk Management
5. Safety and Health Investigations
6. Safety and Health Inspections

The course duration is 3 days in which time you will be required to undergo assessments to ensure you have the skills and knowledge relating to the content of the modules.

Krause Safety & Training Pty Ltd

3 Ramsay Street, Garbutt Qld 4814; P.O. Box 1548 Townsville Qld 4810

Phone: +61 7 4728 9866 Fax: +61 7 4728 9899 Mobile: 0407 652 128 ABN 13 308 469 866

www.krausesafetytraining.com.au email: des@krausesafetytraining.com.au

During the 3 days you will be involved in various activities to move you towards having the skills to do your job as a Supervisor or Site Safety and Health Representative.

These activities include:

- Standing up in front of people and doing a presentation
- Developing and presenting reports
- Convincing other people to work safely
- Effectively communicating with others
- Identifying and controlling hazards
- Completing records and reports
- Inspecting a workplace
- Correcting peoples' behaviour
- Investigating incidents and helping to prevent recurrence
- Managing people suffering post traumatic stress
- Conducting a safety and health meeting

Course Assessment

Assessment methods shall include but are not restricted to:

- Written or oral questions;
- Oral presentation;
- Group activities;
- Risk assessments;
- Written reports
- Case studies; and, practical exercises.

The assessment will require competent demonstration in all units of competency.

Qualifications

Successful candidates will be issued with the two (2) following statements:

Statement of Attainment in:

- MNMG325A - Apply Risk Management Processes
- MNMG326A - Conduct Safety & Health Investigations
- MNMG327A – Communicate Information

Statement of Attainment in:

- MNMC1001A - Apply Risk Management Processes
- MNMC1008A - Conduct Safety & Health Investigations
- MNMC1009A – Communicate Information

Krause Safety & Training Pty Ltd

3 Ramsay Street, Garbutt Qld 4814; P.O. Box 1548 Townsville Qld 4810

Phone: +61 7 4728 9866 Fax: +61 7 4728 9899 Mobile: 0407 652 128 ABN 13 308 469 866

www.krausesafetytraining.com.au email: des@krausesafetytraining.com.au

These attainments recognises partial completion of the MNM30205 *Certificate III in Metalliferous Mining Operations (Underground)*; and MNC30104 *Certificate III in Surface Coal Mining Operations*.

Delivery Mode

Face-to-face teacher-centred learning.

Please consult the latest online *Krause Safety & Training Calendar* for course dates.

Course Duration

24 hours (8am – 5pm, across three consecutive days). Lunch is provided daily.

Course Fee

Please contact our office on 07 4728 9866 for a current course price list.

Dress Requirements

Protective clothing including; long pants, long sleeve shirt, safety shoes, safety helmet and safety glasses are required for day 2.

Krause Safety & Training Pty Ltd

3 Ramsay Street, Garbutt Qld 4814; P.O. Box 1548 Townsville Qld 4810

Phone: +61 7 4728 9866 Fax: +61 7 4728 9899 Mobile: 0407 652 128 ABN 13 308 469 866

www.krausesafetytraining.com.au email: des@krausesafetytraining.com.au